

**MINUTES OF A REGULAR MEETING  
BOARD OF EDUCATION, GOLF SCHOOL DISTRICT 67  
COOK COUNTY, ILLINOIS  
JULY 19, 2007**

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A Regular Meeting of the Board of Education of Golf School District 67 was held on Thursday, July 19, 2007 at Golf Middle School, 9401 Waukegan Road, Morton Grove, Illinois in said District. President Gale called the meeting to order at 6:36 P.M.

PRESENT      Member Lance Foreman  
                  Member Meryl Gale  
                  Member Samina Hussain  
                  Member Louise Karlin  
                  Member Denise Kost  
                  Member Donna Motzny  
                  Member Jim Randstrom

Also Present    Dr. Suellen Girard, Superintendent; Mrs. Carol Westley, Principal, Hynes Elementary School; Mr. James Gustafson, Business Manager and Mrs. Lisa De La Fuente, Recording Secretary.

**BUDGET HEARING**

The Regular Meeting of the Board of Education of Golf School District 67 was temporarily suspended at 6:36 P.M. in order to conduct a budget hearing. Mr. Gustafson presented the 2007-2008 budget. No comments were received from the audience or Board. The budget hearing was then concluded and the Regular Meeting resumed.

Member Randstrom moved and Member Foreman seconded that the Board of Education of Golf School District 67 approve the Resolution and attached Budget declaring:

1.      That the fiscal year of this School District be and the same hereby is fixed and declared to be beginning July 1, 2007, and ending June 30, 2008.
  
2.      That the following budget containing an estimate of amounts available in each fund, separately, and of expenditures from each be and the same is hereby adopted as the budget for this School District for said fiscal year.

Roll Call:

Ayes: Foreman, Kost, Hussain, Karlin, Motzny, Randstrom, Gale

Nays: None

Motion unanimously approved.

**EXECUTIVE SESSION**

Member Foreman moved and Member Randstrom seconded that the Board of Education of Golf School District 67 move into Executive Session at 7:20 P.M. to discuss Appointment, Employment, Compensation, or Performance of a specific employee and a student matter.

Voice Vote:

Ayes: 7

Nays: 0

Motion Unanimously Approved

**OPEN SESSION**

Member Foreman moved and Member Motzny seconded that the Board of Education of Golf School District 67 return to Open Session at 7:57 P.M.

Voice Vote:

Ayes: 7

Nays: 0

Motion Unanimously Approved

**CONSENT AGENDA**

Member Gale moved and Member Kost seconded that the Board of Education of Golf School District 67 approve the Consent Agenda for July 19, 2007.

Consent Agenda items included the minutes of the following meetings: Regular Meeting on June 18, 2007 and Executive Session Meeting on June 18, 2007; the accounts payable listing for June, 2007; the employment of Mrs. Julissa Reyes, Spanish, Golf Middle School and Ms. Emily Meske, Special Education Teacher Aide at Golf Middle School.

Roll Call:

Ayes: Foreman, Kost, Hussain, Karlin, Motzny, Gale

Abstain: Randstrom

Nays: None

Motion unanimously approved.

**PERSONNEL – PARENTAL LEAVE OF ABSENCE**

Discussion was held on the request for a leave of absence by Ms. Peg Steadman.

Member Gale moved and Member Foreman seconded that the Board of Education of Golf School District 67 approve a Parental Leave of Absence for Ms. Peggy Steadman starting at the beginning of the 2007-2008 school year contingent upon her returning to work on the first day of the second semester. This leave will run concurrently with her rights under the Family Medical Leave Act.

Voice Vote:

Ayes: 7

Nays: 0

Motion Unanimously Approved

**ADDITIONAL KINDERGARTEN CLASSROOM PROPOSAL**

Member Foreman moved and Member Karlin seconded that the Board of Education of Golf School District 67 direct the administration to add a third kindergarten class to its section at Hynes Elementary School and post a vacancy for a kindergarten teacher.

Roll Call:

Ayes: Foreman, Kost, Hussain, Karlin, Motzny, Randstrom, Gale

Nays: None

Motion Unanimously Approved

**PTA REPORT**

Member Hussain reported that the PTA would be hosting a trip to see a production of "High School Musical" on August 8.

**ADMINISTRATORS' REPORTS**

Mrs. Westley provided an update on both schools and stated that a new staff member orientation would take place on Friday, August 3.

Dr. Girard informed the Board of projects taking place in the District office which included the addition of a language translator to the website called Babel Fish; meeting with the administrative team to reduce administrative and non-instructional costs; revisiting the District's organizational chart; the redesign of the Chalkboard; a community survey which will be put on the website and a graph representing the decline of funds in the District's Education Fund.

Discussion took place on the graph representing the Education Fund balance. Dr. Girard agreed label the figures for 2008-2009 and 2009-2010 as projected.

**FINANCE/FACILITIES  
UPDATE**

Mr. Gustafson gave a facilities report which included the progress of construction and summer projects in both school buildings and staff development for the custodial staff.

**BOARD COMMITTEE  
REPORTS**

Member Foreman reported for the Niles Township Department of Special Education. An interim Superintendent has been employed by NTDSE but a full search will also take place.

**FOUNDATION STATUS**

Dr. Girard informed the Board of the status of the District 67 Foundation and that the appropriate changes will be made to make the Foundation official.

**CUSTODIAL/MAINTENANCE  
SERVICES**

Mr. Gustafson explained that he would like to designate a head custodian in each school building and provide the necessary training for them to repair mechanical and lead the rest of the custodial staff. The Board favored the idea.

**2007-2008 BUDGET  
AMENDMENT**

Mr. Gustafson explained that the budget adoption schedule for the District was advanced and recommended that in the future the budget be adopted in September to avoid making any amendments to it.

**BOARD MEMBER  
RESIGNATIONS**

Member Motzny tendered, with deep regret, her resignation as a member of the Board of Education effective immediately. The Board thanked Member Motzny for her dedicated service and presented her with an engraved brass apple representing 18 years of service.

Member Motzny left the meeting at 9:10 P.M.

Mrs. Westley, Mr. Gustafson and Dr. Girard left the meeting at 9:13 P.M.

**EXECUTIVE SESSION**

Member Foreman moved and Member Karlin seconded that the Board of Education of Golf School District 67 move into Executive Session at 9:12 P.M. to discuss Appointment, Employment, Compensation, or Performance of a specific employee and to review Executive Session minutes.

Voice Vote:

Ayes: 6

Nays: 0

Motion Unanimously Approved

**OPEN SESSION**

Member Foreman moved and Member Gale seconded that the Board of Education return to Open Session at 9:38 P.M.

Voice Vote:

Ayes; 6

Nays: 0

Motion Unanimously Approved

**RELEASE/HOLD OF  
EXECUTIVE SESSION  
MINUTES**

Member Randstrom moved and Member Gale seconded that the Board of Education of Golf School District 67 hold in confidential status the Executive Session minutes, as listed above, from January 10, 2007 to June 18, 2007.

Voice Vote:  
Ayes: 6  
Nays: 0  
Motion Unanimously Approved

**OTHER**

Member Gale reminded the Board of the workshop to be held with the Superintendent on August 3 and 4, 2007 in the District office.

**ADJOURNMENT**

Member Foreman moved and Member Gale seconded that the Board of Education of Golf School District 67 adjourn their meeting at 9:45 P.M.

Voice Vote:  
Ayes: 6  
Nays: 0  
Motion unanimously approved.

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President

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Secretary