

**MINUTES OF A REGULAR MEETING  
BOARD OF EDUCATION, GOLF SCHOOL DISTRICT 67  
COOK COUNTY, ILLINOIS  
SEPTEMBER 20, 2007**

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A Regular Meeting of the Board of Education of Golf School District 67 was held on Thursday, September 20, 2007 at Golf Middle School, 9401 Waukegan Road, Morton Grove, Illinois in said District. President Gale called the meeting to order at 6:33 P.M.

PRESENT      Member Lance Foreman  
                 Member Meryl Gale  
                 Member Samina Hussain  
                 Member Louise Karlin  
                 Member Ashwini Kumar  
                 Member Jim Randstrom

ABSENT        Member Denise Kost

Also Present   Mrs. Carol Westley, Principal, Hynes Elementary School; Mr. Keith Westman, Principal, Golf Middle School; Mr. James Gustafson, Business Manager and Mrs. Lisa De La Fuente, Recording Secretary.

**SEATING OF NEW BOARD MEMBER**      President Gale administered the Oath of Office to Dr. Ashwini Kumar who was appointed to replace the position of Board Member vacated by Member Donna Motzny.

Board members present: Foreman, Hussain, Karlin, Kumar, Randstrom, Gale

**CONSENT AGENDA**                      Member Foreman moved and Member Karlin seconded that the Board of Education of Golf School District 67 approve the Consent Agenda for September 20, 2007.

Consent Agenda items included the minutes of the following meetings:

- Special Purpose Meeting – August 3, 2007
- Special Purpose Meeting – August 4, 2007
- Executive Session Meeting – August 4, 2007
- Regular Meeting – August 16, 2007
- Executive Session Meeting – August 16, 2007
- Special Purpose Meeting – August 13, 2007
- Executive Session Meeting – August 13, 2007
- Special Purpose Meeting – August 27, 2007
- Executive Session Meeting – August 27, 2007

The August Financial Statements consisting of the payroll liabilities; accounts payable and payroll for a grand total of \$581,021.91.

Roll Call:

Ayes: Foreman, Hussain, Karlin, Randstrom, Gale

Abstain: Kumar

Nays: None

Motion unanimously approved.

**PERSONNEL –  
RESIGNATION**

Member Karlin moved and Member Foreman seconded that the Board of Education of Golf School District 67 accept the resignation of Mr. Jason Spriggs as a custodian at Hynes Elementary School, effective September 20, 2007.

Voice Vote:  
Ayes: 6  
Nays: 0  
Motion Unanimously Approved

**APPROVAL OF  
APPLICATION FOR  
RECOGNITION OF SCHOOLS**

Member Foreman moved and Member Hussain seconded that the Board of Education of Golf School District 67 approve the Application for the Recognition of Schools for the 2007-2008 school year.

Voice Vote:  
Ayes: 6  
Nays: 0  
Motion Unanimously Approved

**INTRODUCTION OF NEW  
STAFF**

New staff members were introduced to the Board by the principals.

Mrs. Westley introduced Ms. Carolyn Ebley, speech pathologist; Miss Victoria Ng, kindergarten and Mrs. Dipti Patel, third grade.

Mr. Westman introduced Miss Antonette Bitonti, fifth grade; Mrs. Julie Hockenber, fifth grade; Ms. Lilly Kim, English; Ms. Emily Meske, special education teacher aide and Mrs. Julissa Reyes, Spanish.

**PTA REPORT**

Member Hussain updated the board on the recent PTA meeting.

**ADMINISTRATORS’  
REPORTS**

Mr. Westman reported on behalf of Hynes and Golf Schools stating that both open houses were successful and that student ISAT scores were mailed home to parents. Mrs. Westley added that currently 48 new volunteers attended the volunteer training session that was recently held.

**FINANCE/FACILITIES  
UPDATE**

Mr. Gustafson gave a finance update which included a decrease in our revenues due to the delay in the Cook County Clerks processing of real estate tax bills.

Mr. Gustafson reported that the recent summer project held at Hynes School to improve the ventilation in the kitchen did not include adding an air conditioner unit because the electrical supply was too low. He also stated that the Board may consider passing a referendum in the future in order to fund the repair or replacement of aging equipment at both school buildings.

Member Hussain asked Mr. Gustafson what was currently being done in the Hynes School kitchen to alleviate the heat. Mr. Gustafson replied that re-wiring is being done to the ventilation unit so that on very hot days, the intake does not draw in heated air from the roof. Heat producing equipment such as the freezer and refrigerator will also be moved out of the kitchen in an effort to improve the temperature.

Mr. Gustafson also updated the board on the Golf School stage curtains which included a proposal to replace only the front set of curtains and postpone replacing the side sets of curtains until new hardware could also be part of the replacement.

Discussion was held on the recent evacuation of Hynes School due to an odor being emitted close to the building from the roof-top unit. The equipment was inspected and was found to be safe. All children returned to their classrooms safely.

Discussion was then held on training our current custodial staff on maintenance related issues and the possible use of contractual services for cleaning. The need for using a check list of items to be completed on a regular basis was also discussed.

**BOARD COMMITTEE REPORTS**

Member Foreman reported for the Niles Township Department of Special Education. An official search for a new superintendent is being conducted but approval from the member districts is needed for approval of the expense. The Board agreed that the expense was necessary and directed Member Foreman to vote appropriately at the next NTDSE meeting.

**RISK MANAGEMENT PLAN**

Discussion was held on a District Risk Management Plan in order to be able to utilize Tort Immunity Funds. Mr. Gustafson stated that it is a standard procedure and a function that the business manager oversees. President Gale recommended that the percentages be reviewed carefully by the administrators prior to approval. Mr. Gustafson agreed.

**DISTRICT COMMUNITY SURVEY**

Discussion was held on the results of the community survey made available via our website and Chalkboard.

**EXECUTIVE SESSION**

Member Foreman moved and Member Karlin seconded that the Board of Education of Golf School District 67 move into Executive Session at 8:18 P.M. to discuss Collective Negotiations Matters; Pending Litigation and Appointment, Employment, Compensation, or Performance of a specific employee.

Voice Vote:  
Ayes: 6  
Nays: 0  
Motion Unanimously Approved

**OPEN SESSION**

Member Foreman moved and Member Kumar seconded that the Board of Education return to Open Session at 8:59 P.M.

Voice Vote:  
Ayes; 6  
Nays: 0  
Motion Unanimously Approved

**ADJOURNMENT**

Member Foreman moved and Member Hussain seconded that the Board of Education of Golf School District 67 adjourn their meeting at 8:59 P.M.

Voice Vote:  
Ayes: 6  
Nays: 0  
Motion unanimously approved.